**2020 Child Care Instructions**

**A BIG Thank you for serving our children!**

**As a Nursery Caregiver, you are the person who makes it easy for families to be in our church—something we definitely want to encourage.**

* **All children in the second grade and younger, infants and the Nursery Caregivers will leave for the educational building together through the library after the children’s sermon portion of the worship service.**
* **The infants and the kids in the second grade or younger will go to the Jazzy Giraffe room after the children’s sermon. Infants may also use the Goofy Gorilla Room**
* **The Jazzy Giraffe and Goofy Gorilla rooms are located towards the front of the Educational Building on the sanctuary level. The door may be locked between the two rooms. Unlock it if you need to. Relock the door after use.**
* **Please feel free to combine the children and infants in one room if this works best.**
* **Parents will pick up their children in the room after the worship service.**
* **Please make sure the rooms are clean and put back in the same condition as they were when you arrived. If needed, there is a changing table located in the bathroom in the Goofy Gorilla room. (infant room)**
* **We will have a blue container filled with activities and books for you to use in the Jazzy Giraffe room. (preschool room)**

**We ask those providing Nursery Caregiver services to ensure we always have two adults with the children in accordance with our Child Care Protection Policy. All caregivers must have signed the policy and been approved by the church to provide care for the children.**

* **Please talk to visitors before the service starts: Try to make contact with any families that have children or infants before the service starts to discuss our caregiving services and find out how the kids will exchange caregiving hands at the end of the children’s sermon.**

**Reminders and what to do if you cannot serve:**

* **A schedule for 2020 is enclosed. During the week before your turn, an e-mail reminder will be sent from the Church Office. \*PLEASE CHECK YOUR E-MAILS\***
* **If you are unable to be with us on that Sunday, please first try to find a substitute from the Nursery Caregiver List**
* **Contact the church office by telephone or reply email and let Becky Smith know who the substitute is or indicate you are unable to find one (but please send this notice to Becky no later than 10:00 a.m. the Thursday before Sunday.**
* **Please also feel free to get in touch with Worship & Music Committee Co-Chairs Cheryl Eary and Dave Long, especially if a problem arises after Thursday. You may reach Cheryl via text/cell at 304-437-0401 or via e-mail at** [**cseary@gmail.com**](mailto:cseary@gmail.com)**, and you may reach Dave Long via text/cell at 304-550-0565 or via e-mail at** [**longs4wv@aol.com**](mailto:longs4wv@aol.com)**.**

**It is vitally important that we have two Nursery Caregivers available each Sunday, and with a limited number of caregivers, it is difficult to fill that need without warning on Sunday morning. Thank you for your service!**